

**Lamberhurst Neighbourhood Plan Steering Committee
Tuesday 30th April 2019 The Chequers 8pm**

Steering Group Members in Attendance	
Graham White (GW) - Chair	x
Robin Musgrove-Wethey (RMW)	x
David Ward (DW)	
Andy Cotterill (AC)	x
Lynn Mercer (LM)	x
David Little (DL)	x
David Hurst-Brown (DHB)	x
Sam Nicholas (SN)	x
Clive Stott (CS)	x
Marcus Deguigand (MG)	x
Others In Attendance	
John Mottershead (JM) - Secretary	x
Jim Boot (JB)	
Rev. Andrew Axon	x

1. Apologies for absence

David Ward and Jim Boot

2. Chairman's report

a. Draft NP Timetable and action plan

GW thinks that we are still pretty much on track. He outlined the three specific audiences that the Plan is aimed at, and the reasoning behind this.

Lyndsay has committed to finishing his part by this Friday (3rd).

b. Editorial sub-committee progress report

GW said that we are trying to get to the point where we have a major Word document that is controlled by the editorial team.

Can the working group chairs have their editorial input by Tuesday or Wednesday next week. Would hope to have the working draft available for the Parish Council to look at by 7th. To be followed by a pdf version available by the 31st May; and a go-live document by the end of June.

A feedback form will need to be available when the master document is live. We must be able to log every single feedback received along with our response to it.

Feedback sessions might also be useful.

DHB suggested an initial batch of 50 copies; with the option to print-off further batches of 50 when required.

GW thinks that we should maintain a good supply of documents in the Parish office.

c. Parish AGM feedback

Generally positive feedback from the APM presentation.

3. Working Group Chair's reports

- a. Character and Design
- b. Business
- c. Environment and Open Spaces
- d. Infrastructure and Transport
- e. Media and Communications

4. Community action plans discussion (Rev. Andrew Axon to join meeting)

AA arrived at 20:50. Welcomed by GW.

AA mentioned that the local population (of children) is growing whilst the number of commuting children is dropping.

There is a real need for more burial space within Lamberhurst. We are likely to run out of space in 10 years' time at best.

AA guesses that we may need around 5 acres to provide space for the next 100 years.

He would also like to talk about the church youth group which caters for 12-16 years old. The diocese of Rochester has a fund which is available to support this type of initiative. AA asks if there is any scope for a joint arrangement with the Parish.

GW - are you happy for us to include your input in the plan? (AA agreed).

GW - if you can provide us with some content that we can include that would be appreciated.

AA - The volunteer aspect of the church is largely taken for granted.

5. Any other business

A pavilion on the sports field would be a valuable asset for the village/village hall.

Meeting closed at 21:40