

*DRAFT*  
*To be approved at*  
*next meeting*

**LAMBERHURST PARISH COUNCIL**  
**Minutes of the ANNUAL PARISH COUNCIL MEETING(A.G.M.)**  
**Held on Monday 17<sup>th</sup> May 2021 at 7.30pm**  
**In the War Memorial Hall Lamberhurst (Side Hall)**

**Members present:**

Cllr David Hurst Brown (Chair)	DHB
Cllr John Uren (Vice Chairman)	JU
Cllr Rolf Smith	RS
Cllr Sam Nicholas	SN
Cllr Clive Stott	CS
Cllr Dawn Beeby	DB
Cllr Steve Cannella	SC
Cllr Tim Cornick	TC
Cllr Graham White	GW

**In attendance:**

Tracey Dodd	Clerk/RFO	
Sarah Hamilton	KCC	SH
Linda Hall	TWBC	LH
David Knight	TWBC	DK

**Welcome**

The Chairman welcomed the councillors and those in attendance at the meeting.

**1. Appointment of Chairman and Vice Chairman:**

JU nominated DHB as Chairman. Seconded by RS and all voted unanimously in favour of the appointment.

DHB nominated JU as Vice Chairman. Seconded by SC and all voted unanimously in favour of the appointment.

**2. Declaration of acceptance:**

All Councillors sign the form of acceptance.

**3. Sub Committees:**

The following were agreed:

**PROPER OFFICER:** The Clerk

**RESPONSIBLE FINANCIAL OFFICER:** Tracie Dodd

**MINUTES SECRETARY:** The Clerk

**SUB GROUPS:**

**COMMON LAND/ALLOTMENTS:** *(With Authority to expend up to £500. + £1,500 in an emergency after consultation with Chairman & Clerk):* Cllrs. John Uren, Steve Cannella, Rolf Smith, Samantha Nicholas, Clive Stott

**PLANNING:** Cllrs. John Uren, Rolf Smith, David Hurst Brown, Steve Cannella, Tim Cornick

**FINANCE:** David Hurst Brown, John Uren, Samantha Nicholas, Graham White.

**EVENTS LIAISON:** Cllrs. Sam Nicholas, Dawn Beeby & Clive Stott, Graham White.

**NEIGHBOURHOOD PLAN:** – Cllrs. Sam Nicholas, David Hurst Brown, Clive Stott, Graham White.

**PARISH WEBSITE & COMMUNICATIONS:** Dawn Beeby, David Hurst Brown, Clive Stott & Samantha Nicholas: *c/o John Gunner (Webmaster)*

**HIGHWAY IMPROVEMENTS:** Rolf Smith, Tim Cornick, John Uren, Steve Cannella, Sam Nicholas. *C/o Caroline Price (Hook Green)*

**REPRESENTATIVES:**

**Memorial Hall** – Cllrs. Rolf Smith & John Uren

**Police** - The Clerk

**Housing** – The Clerk, Cllr John Uren

**Bowl** - Cllr David Hurst Brown

**Footpaths** – The Clerk.

**Businesses** – Cllrs. David Hurst Brown, Steve Cannella, Graham White.

**Flooding** – Denis Cruse, Cllr Dawn Beeby

**KALC** – Chairman, Clerk & All Councillors.

**MP Liason** – David Hurst Brown

**Brewer Street Allotments** – The Clerk, Cllr John Uren *co/opt. Gerry & Peter Thraves*

**Common Land Tree Warden** – Antony Oliver

Watchers - *co/opt. Christina Hamilton – Hook Green, Free Heath*  
*co/opt. Mick Watkins – The Down and Gravel Pit.*

**4. Questions from the Public:**

There were none.

**5. Apologies for absence:**

There were none.

**6. Declaration of interest:**

There were none.

**7. Approval of minutes of virtual emergency meeting held on 9<sup>th</sup> March 2021:**

**Minutes approved.**

Item 14 should read County Archives.

**8. Updates from those minutes:**

**Signage and buildouts:**

Email received from Fiona Payne on 11<sup>th</sup> May 2021 was read to the Council outlining the suggested changes.

**Electrical Charging Points:**

GW has contacted The Chequers were happy with the concept but required more details. GW to contact the George and Dragon.

DHB then welcomed LH, DK and SH to the meeting and invited them to update LPC on any matters of interest.

LH raised concerns she had received from Parishioners regarding inappropriate parking in the Village. She suggested double yellow lines might be appropriate in some places. This will be considered again by the HIP group at its next meeting.

LH also advised the Parish Council of the new Government white Paper on planning law. LH expressed concern about the contents of the white paper and urged the Parish Council to invite views from TWBC on the subject.

DK introduced himself as our new Borough Councillor. DK is also the Vice Chairman for Goudhurst Parish Council

#### **9. Accounts:**

Payments over £500.00 since last meeting:

£500.00 – Public Loos (April 2021)

£576.50 – KALC Yearly Subscription.

£500.00 – Public Loos (May 2021)

£1775.00 – Tree Maintenance (Chequers Field)

£522.00 – Grass Cutting.

£990.00 – Flaying/Maintenance (Chequers Field)

£1,000.00 – has been donated the Chequers Field purchase from a Grant received by LPFA

£100.00 - was reimbursed from LPFA for removal of Goal Posts

£50.00 - was reimbursed from a Parishioner for installing a Bench.

The Annual Governance and Accountability Return has been audited and is ready for submission.

#### **10. Planning:**

No questions were raised. The current planning application for Down House was considered.

#### **11. Future Meetings:**

Payment for a Zoom Subscription for Sub-committee meetings was agreed unanimously.

#### **12. Neighbourhood Development Plan:**

GW reported that the Neighbourhood Plan had been reviewed by the Independent Examiner and had been passed subject to a number of mostly technical recommendations.

A further version of the Plan, amended for these recommendations will be put before TWBC cabinet in July, and assuming their approval a referendum will be held on the Plan in early September.

**13. Local Plan:**

TC, SN, GW and DHB to form a sub committee to comment on the Local Plan to be submitted to TWBC 5pm 4<sup>th</sup> June 2021. Agreed unanimously.

**14. Flood Warden/Fishing Warden:**

Denis Cruise has agreed to continue as Flood Warden with DB as our appointed Parish Councillor. Danny Desautels has approached the Parish Council to become the Fishing Warden for Lamberhurst. Agreed unanimously.  
DHB to contact Environmental Agency.

**15. Annual Parish Meeting:**

The APM will not take place this year due to Elections and Time Frame.  
In its place there will be an unofficial meeting for Parishioners on the 13<sup>th</sup> July 2021 at 8pm following the LPC Meeting.

**16. Broadband for the Village Hall:**

Suppliers for Broadband have been obtained and installation is to be carried out as soon as possible.

**17. Common Land Parking and Benches:**

Some issues have been raised regarding Common Land Parking. The Sub-committee will address these on their Walkabout inspection.  
The clerk to contact the Church to install the donated bench.

**18. Business Plan for Forest School Activity:**

The business plan for Little Foxes Forest Adventure was circulated – comments to be fed back to SN and DB.

**19. Celebrations for 3<sup>rd</sup> July 2021:**

A picnic in the “park” will take place on 3<sup>rd</sup> July if circumstances allow, which will include a pram race, tug of war and some music.  
The chequers Field would be available if a risk assessment and Liability insurance is in place by the organisers. Agreed unanimously.

**20. Matters of Urgency at Chairman’s Discretion:**

DHB reported The Queens Green Canopy are celebrating “Plant a Tree for the Jubilee”. Trees are available through National Trust Sites. Areas for planting to be considered.

Meeting Closed 21.30

**The Next Parish Council Meeting will be 13<sup>th</sup> July 2021 @ 7.00pm followed by a meeting for Parishioners @ 8.00pm.**