

*DRAFT
To be approved at
next meeting*

**LAMBERHURST PARISH COUNCIL
Minutes of the PARISH COUNCIL MEETING
Held on 14th July 2020 Remotely via Zoom.
The Purpose of this meeting is to deal with statutory
or urgent business during the current crisis.**

Members present:

Cllr David Hurst Brown (Chair)	DHB
Cllr John Uren (Vice Chairman)	JU
Cllr John Francis (RFO)	JF
Cllr Rolf Smith	RS
Cllr Sam Nicholas	SN
Cllr Dawn Beeby	DB
Cllr Clive Stott	CS
Cllr Steve Cannella	SC
Cllr Denis Cruse	DC

In attendance:

Barbara Uren,	LPC Clerk
Tracey Dodd,	Deputy Clerk/RFO

The Meeting was Recorded via Zoom and will be kept until the minutes are approved at the next meeting.

Welcome

The Chairman welcomed the councillors and those in attendance at the meeting.

1. Questions from the Public:

There were none.

2. Apologies for absence:

There were none.

3. Declaration of Interest:

There were none.

4. To approve the minutes of the Meeting held on 14th May 2020

Minutes Approved.

The signing of the minutes at a later meeting once normal service resumes was Agreed.

5. Updates from the minutes:

The RFO reported that the Annual accounts had been submitted to the Auditor. The Clerk reported that the necessary notices have been put in the noticeboard and on the website.

6. Accounts:

Payments over £500.00 since the last meeting

£539.00 - Land Maintenance (May2020)

£1277.00- Land Maintenance (June 2020)

7. Planning:

No questions were raised – Approved unanimously.

DHB advised that the planning for the Erection of the Freestanding Mcdonalds Restaurant/Drive through at The Blue Boys had been withdrawn.

8. Clerks Actions S101:

It was proposed to approve the Clerks actions taken under s101 since the last meeting. Approved unanimously.

9. Re-opening W/C & Children's Playground:

Children's Playground and Playing Field Shelter

Safety check and risk assessment carried out by RS, JU & TD on 3rd July.

It was proposed that the playground could re-open once appropriate signage is in place. It was noted that the Playing Field Shelter will also require signage.

Removal of the bin adjacent to the Shelter was also proposed, together with a covered bin in the main playground.

Approved unanimously.

Public Toilets.

Risk assessment & safety check carried out by RS, JU and the caretaker on 3rd July.

It was proposed that only one toilet be re-opened. Ladies/Disabled to become Gender Neutral for the present time – This would be a pilot programme to indicate if both toilets need opening with a view to monitoring the usage. RS to monitor, consult with the caretaker, and report back to the Council at the September meeting.

Caretaker to be asked if the toilets could possibly be cleaned twice daily as only one is to be opened.

A new Vacant/Engaged locking mechanism is required for the outside street door before the Convenience can be re-opened and signage erected.

The Gents door would also need to be secured. - RS & SC offered to arrange.

Clerks to organise signage. Budget approved of £150.00

Approved unanimously.

10. Proposal for Scheme of Delegation s101 to be added to Standing Orders for use in the event of any future National or Local emergency.

Approved unanimously.

11. Caring Packs: Cllr SN

Face mask and Key contact numbers to be given to the 30-50 locked down residents.

The cost would be between £350 - £450.00 from the Corona-19 Emergency Fund.

Approved unanimously.

Activity Packs have been received from TWBC and distributed by LCOS, the Church's Caring Committee and local Primary School via the Parish Council.

12. Matters of Urgency at Chairman's Discretion:

“Love where you live.”

As none of the proposals fall into the TWBC “Love where you live” Categories, LPC would like to recognise Local Business and unsung local Heroes who have helped throughout the present crisis with “Love Lamberhurst Awards”.

A Certificate printed and framed will be awarded to those chosen by the Council.

Budget of £100.00.

Approved unanimously.

Parish Office Proposal

Cllr DC Declared an interest and left the meeting.

The proposal for the Parish Office was discussed virtually Via Zoom on the 22nd June 2020 by LPC and a decision made not to proceed given the cost and the current COVID-19 situation.

Approved unanimously.

DC returned to the Meeting.

Common Land Matters

Cllr SN raised our commitment to Sussex Lund to maintain a habitat management programme on Hook Green Common Land, This requires some flail cutting in September/October 2020.

A Budget of £300.00 - £400.00 for the project.

Approved unanimously.

Cllr JU – for information only informed LPC that the Funfair is hoping to return in August. Sight of their Covid risk assessment will be requested

Memorial Hall

The decision to open the Memorial Hall is being considered by the Hall Managers.

Meeting Closed at 21.05

The next Parish Council meeting is due to be held, if found necessary, on Tuesday 8th September 2020

