

DRAFT
To be approved at
next meeting

LAMBERHURST PARISH COUNCIL
Minutes of the PARISH COUNCIL MEETING
Held on 12th May 2020 Remotely via Zoom.
The Purpose of this meeting is to deal with statutory
or urgent business during the current crisis.

Members present:

Cllr David Hurst Brown (Chair)	DHB
Cllr John Uren (Vice Chairman)	JU
Cllr John Francis (RFO)	JF
Cllr Rolf Smith	RS
Cllr Sam Nicholas	SN
Cllr Dawn Beeby	DB
Cllr Clive Stott	CS
Cllr Steve Cannella	SC
Cllr Denis Cruse	DC

In attendance:

Barbara Uren,	LPC Clerk
Tracey Dodd,	Deputy Clerk/RFO
Linda Hall	TWB Cllr

The Meeting was Video Recorded via Zoom and will be kept until the minutes are approved at the next LPC meeting Scheduled for Tuesday 14th July 2020. Agreed by all Cllrs.

Welcome

The Chairman welcomed the councillors and those in attendance at the meeting.

- 1. To agree that the current Chairman and Vice Chairman remain in office for an extra year until the postponed Parish Elections are held.**
Cllr DHB and Cllr JU agreed.
- 2. Apologies for absence**
There were none.
- 3. Declaration of Interest:**
There were none.
- 4. To agree that the Sub-Groups and Representatives remain in office until May 2021.**
Agreed unanimously.

5. Scheme of Delegation S.101 (Of Local Government Act 1972)

A unanimous decision was made via email on 23.03.2020 by all Cllrs.
This decision was unanimously confirmed at the meeting

6. To approve the minutes of the Meeting held on 10th March 2020

Minutes Approved.

The signing of the minutes at a later meeting once normal service resumes was approved by Cllr DC and Cllr JF.

7. Accounts:

Payments since last Meeting

£500.00 for the cleaning of public conveniences. (April 2020)

£500.00 for the cleaning of public conveniences. (May 2020)

£691.80 to KALC for the annual subscription.

Approval of Annual Accounts.

The Annual accounts had been circulated by email prior to the meeting and agreed.

Proposed by Cllr JF

Approved by Cllr SN and Cllr DC

Approval of Annual Returns.

The RFO talked through Annual Governance and Accountability Return 2019/20 Part 3

Page 3 of the Annual Return.

Annual Governance and Accountability Return 2019/20 Annual Internal Audit Report.

Page 4 of the Annual Return.

Annual Governance and Accountability Return 2019/20. Annual Governance Statement 2019/20.

Page 5 of the Annual Return.

Annual Governance and Accountability Return 2019/20. Accounting Statements 2019/20.

All was correct. These need to be signed by the Chairman and the Clerk and include a minute reference number.

The signing of the accounts at a later meeting/date once normal service resumes was approved by Cllr DC and Cllr JF.

Due to the current emergency and the prohibition of holding face to face meetings - It was Proposed to agree an arrangement for the signing of the Annual Return following its approval at this meeting. Possibly by post. Agreed unanimously

8. Planning:

Planning List attached.

No questions were raised – Approved unanimously

LH raised concerns regarding the planning of a new proposed Bewl Water Camp Site . as Bewl Bridge Lane is in the Lamberhurst Parish. LH raised concerns regarding

Traffic build up. A traffic report has been submitted to all councils concerned

The Chairman has spoken to other Parishes and at present there are no objections.

This item is yet to be discussed by the Planning Group.

LH also reported that there was nothing to report on behalf of TWBC regarding Lamberhurst.

9. Clerks Report s100 Actions:

List attached.

It was proposed to approve the Clerk's actions taken under s101 since the present emergency began. Approved unanimously.

Additional to the attached list it was brought to the attention of LPC that the play-ground Equipment was still being used. Following Government guidelines Notice have now been placed at the entrance and the gates have been padlocked.

The upkeep of the playground will still be maintained even though these measures have been imposed.

10. Matters of Urgency at Chairman's Discretion:

It was proposed to formally adopt the Virtual Meeting Policy & Guidelines drawn up by The Clerk. Unanimously approved.

SN asked how the council were going to continue supporting the vulnerable through LCOS going forward. The Chairman to liaise with SN and circulate their thoughts.

The Chairman thanked DB for all her work in organising the LCOS. Volunteer Group

DB to update Social Media Sites and Village Website with Government Guidelines and newly appointed PCSO details.

SN expressed an interest to be involved with the Website and it was agreed that DB would organise some training for SN, The Clerk and Deputy Clerk.

LH was thanks for her attendance but asked to leave for Exempt Items.

Meeting Closed at 20.39

The next Parish Council Meeting is due to be held (if found necessary) on Tuesday 14th July